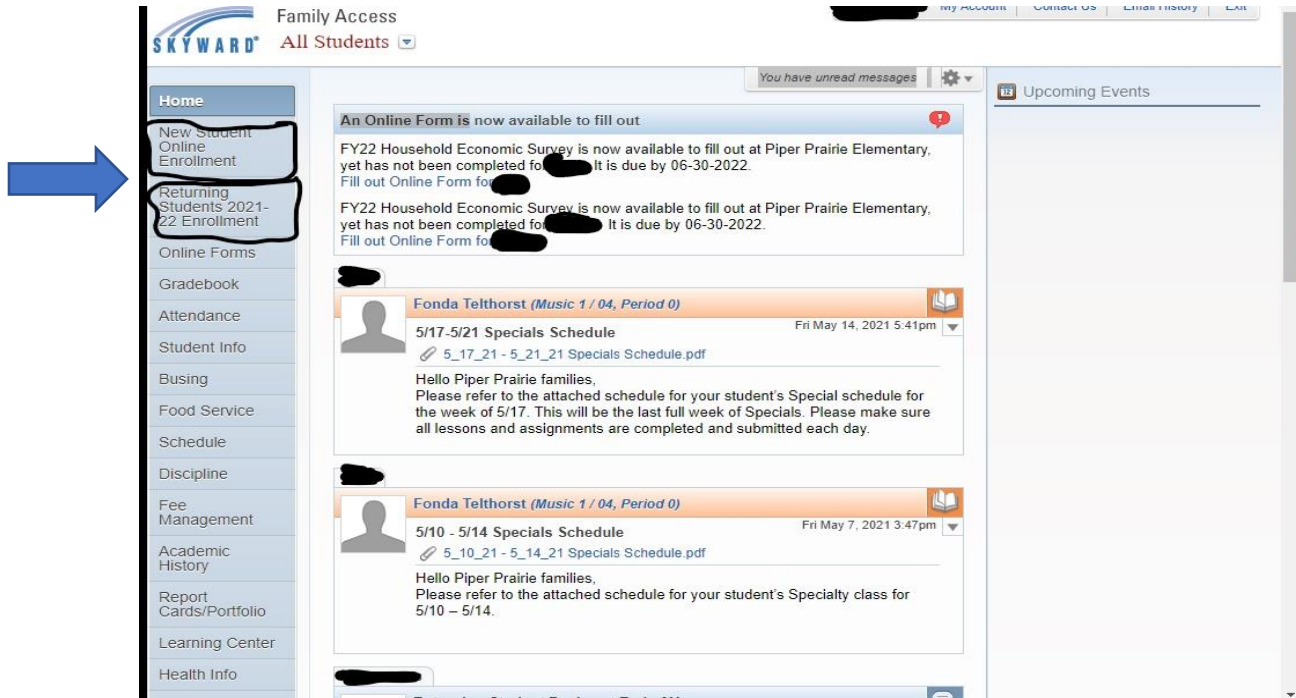
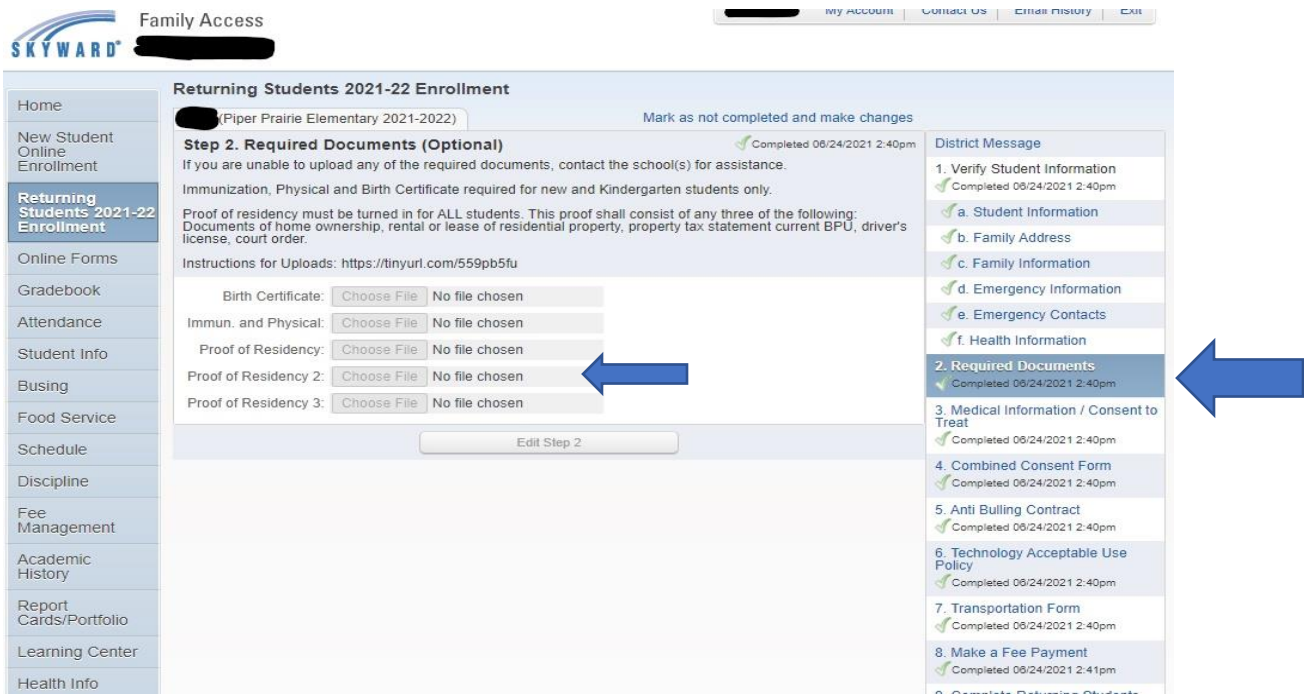


If you are a Piper School District (PSD) staff member and have a child(ren) who are students in the district, you may use your PSD ID badge as your proof of residency. Please see the directions below:

**Step 1:** Log into your Skyward Account and click on Returning Students Enrollment, if they are returning students, or New Student Online Enrollment if they are new to the district.



**Step 2:** Under Step 2 on the righthand side of the screen is where you will upload your PSD ID badge in the Proof of Residency



**Note:** To attach your PSD ID Badge you will need to do one of the following:

### Option 1: Scanning

- 1) Scan your PSD ID Badge and email it to yourself
- 2) Once the email is received open the document and save it somewhere you will know where to find it
- 3) In Skyward under Step 2 of the enrollment screen you will need to click on choose file to upload your badge.

Family Access

SKYWARD

Returning Students 2021-22 Enrollment

(Piper Prairie Elementary 2021-2022)

Mark as not completed and make changes

**Step 2. Required Documents (Optional)** Completed 08/24/2021 2:40pm

If you are unable to upload any of the required documents, contact the school(s) for assistance.

Immunization, Physical and Birth Certificate required for new and Kindergarten students only.

Proof of residency must be turned in for ALL students. This proof shall consist of any three of the following: Documents of home ownership, rental or lease of residential property, property tax statement current BPU, driver's license, court order.

Instructions for Uploads: <https://tinyurl.com/559pb5fu>

Birth Certificate:  No file chosen

Immun. and Physical:  No file chosen

Proof of Residency:  **No file chosen**

Proof of Residency 2:  No file chosen

Proof of Residency 3:  No file chosen

District Message

1. Verify Student Information Completed 08/24/2021 2:40pm
- 2. Required Documents** Completed 08/24/2021 2:40pm
3. Medical Information / Consent to Treat Completed 08/24/2021 2:40pm
4. Combined Consent Form Completed 08/24/2021 2:40pm
5. Anti Bullying Contract Completed 08/24/2021 2:40pm
6. Technology Acceptable Use Policy Completed 08/24/2021 2:40pm
7. Transportation Form Completed 08/24/2021 2:40pm
8. Make a Fee Payment Completed 08/24/2021 2:41pm
9. Complete Returning Students

- 4) Once it is successfully uploaded the document title will appear in the box

### Option 2: Taking a Picture on your phone

- 1) Take a picture of your PSD ID Badge and email it to yourself
- 2) Once the email is received open the document and save it somewhere you will know where to find it
- 3) In Skyward under Step 2 of the enrollment screen you will need to click on choose file to upload your badge.

Family Access

SKYWARD

Returning Students 2021-22 Enrollment

(Piper Prairie Elementary 2021-2022)

Mark as not completed and make changes

**Step 2. Required Documents (Optional)** Completed 08/24/2021 2:40pm

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